

**SCOTTISH BORDERS COUNCIL**  
**SCRUTINY BUSINESS ACTION SHEET**  
**AUDIT and SCRUTINY COMMITTEE**

Notes:-

1. Paragraphs Marked with a \* require full Council approval before action can be taken
2. Items for which no actions are required are not included

| TITLE  | DECISION REQUIRING ACTION  | DEPARTMENT/<br>SECTION                 | RESPONSIBLE<br>OFFICER              | Action Update   |
|--|--|--|-------------------------------------|---|
| <b>14 March 2022</b>                             |  |  |                                     |   |
| 1. Management and Maintenance of Public Halls    | Para 10.3 – action (a) AGREED that the Director Strategic Commissioning and Partnerships would provide a further report to the Committee including a statement of the operating characteristics and funding regime in regard to management and funding of halls across the Borders to develop an understanding of fairness and functioning of management committees. | Strategic Commissioning & Partnerships | Jen Holland                         |   |
| <b>13 January 2022</b>                           |  |  |                                     |   |
| 1. Scrutiny Business Action Sheet                | Para 2.4 – action (d) AGREED there would be a discussion at a future meeting of Audit & Scrutiny on the use of school facilities by community groups and how this could be taken forward through the Place Making discussions.   | Corporate                              | Lesley Munro/Jenni Craig/John Curry | A report will be provided to Audit & Scrutiny Committee post-election, likely after summer 2022.  |
| 2. Roads and Infrastructure Services Performance | Para 3.6 – action (b) AGREED to request the Director Finance & Corporate Governance considered the need to monitor the 10 year capital/revenue trend in funding for roads maintenance.   | Finance                                | David Robertson                     | This is being taken forward by Finance in the next financial year.  |
| <b>9 December 2021</b>                           |  |  |                                     |   |
| 1. Community Funding Evaluation Process          | Para 3.2 – action (b) AGREED to add the review of Festival Funding to the Action Tracker.  | Resilient Communities                  | Jenni Craig                         | A report on a review of Festival Funding will be taken to the Executive Committee post-election, with funding for 2022/23 based on existing arrangements. |

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|--|---|------------------------------|------------------------------|---|
| 2. Rural Proofing Policy                   | Para 4 – action (b) AGREED that the UN Sustainable Development Goals and Integrated Impact Assessment Goals checklists would be strengthened to ensure that elements of rurality were fully incorporated, and that the draft checklists be considered by the Committee prior to submission to Council.  | Corporate                    | Jenny Wilkinson/ Jenni Craig | Work is now underway on the checklists.   |
| 3. Waste & Recycling Communications Update | Para 5 – action (b) AGREED to ask Communication Officers to attend the March meeting of the Committee to allow Members to have a discussion about a programme of communication in regard to climate change, including waste and recycling.  | Infrastructure & Environment | Ross Sharp-Dent              | Due to pressure in the Communications team, this matter will be taken forward using the results of the current budget survey (helping households recycle more) which will give the basis for a communications plan and form part of the consideration for the overarching Communications Strategy. It is likely a report can be provided after summer 2022. |
| <b>29 June 2021</b>                        |   |                              |                              |   |
| 1. Scrutiny Work Programme                 | (a) Public transport and communities – An evaluation of the current situation and future plans for supporting rural communities to set up their own community transport where there was demand and current transport inadequate. (Initial Scrutiny hearing to determine best methodology and reporting) | Infrastructure & Environment | John Curry                   | Presentation to be made at meeting after summer 2022.   |